

Birth Certificate Request Form

ONLY for individuals born in the State of Georgia!

The **\$25.00** search fee includes (1) certified copy if the record is found on file.
\$5.00 for each additional copy ordered at the same time for the same person.

The \$25 Search Fee is “Non-Refundable”

A photo ID **must** accompany this request.

Please print all information legibly and correctly below:

Section 1: Name on Birth Certificate

First Name	Middle Name	Last Name
Sex	Date of Birth	Place (County) of Birth

Section 2: Parent's Information

Mother's First Name	Middle Name	Maiden Name	Last Name
Father's First Name	Middle Name		Last Name

Section 3: Your Information (Person Requesting Birth Certificate)

First Name	Last Name		
Street Address	City	State	Zip Code
Phone Number	Email (Optional)		
Relationship to Person Named on Birth Certificate	Signature of Person Requesting Certificate		

Number of Certificates Requested: _____

Method of Payment: Cash Card Money Order